

Sustainability Officer (summer student 2024)

POSTING #: KC-2024-002

Kemptville Campus Education and Community Centre is a non-profit organization dedicated to realizing the full potential of our extraordinary, historic, publicly owned campus, offering a welcoming and sustainable working, learning and recreational environment for people from all regions of Eastern Ontario.

Located in the Municipality of North Grenville, the campus covers almost 630 acres of land, including forests, wetlands, trails, farmland, and a “village” of buildings, soccer fields, and other recreational facilities. It is home to two dozen organizations including 3 schools, 3 daycares, a sugar bush, beehives, researchers and growers in our greenhouse, a community garden, and a catering business. We partner with campus schools to offer apprenticeship training and other educational opportunities, and we are working on a range of initiatives to support the local food and farming ecosystem, building on the campus’s long agricultural and food heritage.

Application:

The Kemptville Campus is seeking to fill the summer student position of Sustainability Officer. Interested applicants may submit a cover letter and resume outlining their qualifications in confidence to the Executive Director at Lsutherland@kemptvillecampus.ca by 4 p.m. on **Wednesday, April 3, 2024.**

Please quote “KC-2024-002.”

Responsibilities:

Reporting to the Program Manager, and adhering to Kemptville Campus policies and procedures, the position is responsible for gathering and analyzing information needed to develop an environmental sustainability plan for the Campus. The analyst will focus on energy consumption, waste/recycling, agriculture, carbon capture (tree canopy), and bio-diversity. The incumbent will:

- Gather baseline information on electricity, natural gas, and water use, as well as waste and recycling, from Campus records.
- Develop methodologies to estimate environmental impact and progress toward targets.
- Recommend appropriate targets in terms of energy conservation, transition to renewable energy, water use, and waste/recycling.

Qualifications:

- Some post-secondary training in Environmental Science, Engineering or a related field.
- Some experience with data collection and analysis (co-operative education and volunteering experience included).
- Computer literacy in a Microsoft environment.
- Strong interpersonal skills including excellent written and oral English-language

communication skills.

- Strong organizational skills.
- Reliable transportation (limited public transit within North Grenville).
- Fluency in French would be an asset.

Working Conditions

- Work is conducted during normal business hours in person at the Kemptville Campus. A flexible work schedule or a hybrid arrangement may be negotiated.
- Work requires the ability to use a computer and to move around Campus lands and buildings, including greenhouses, trails, forests, and cultivated land. This may involve occasional exposure to the elements and to pollen, insects, waste odours, etc.
- Attend meetings and training as required.

Compensation:

The wage for this position is \$19.30/hour. This summer student placement is up to fourteen (14) weeks at thirty-five (35) hours per workweek, starting in May 2024.

We thank all those who apply; however, only those applicants selected for an interview will be contacted.

Please note that this position will be filled only if government funding is secured through the Canada Summer Jobs program. To be eligible, applicants must be between 15 and 30 years of age at the beginning of the employment period. Applicants must also be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment.

Kemptville Campus is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environments. We will accommodate the needs of applicants under the Ontario Human Rights Code, the Accessibility for Ontarians with Disabilities Act (AODA), and any other applicable legislation throughout all stages of the recruitment and selection process.